

BCM SCHOOL CHANDIGARH ROAD

(A Senior Secondary School of BCM Foundation Affiliated to CBSE, New Delhi)

Registration for BCM Kindergarten (Session-2023-2024)

AVAILABILITY OF FORMS:

- **ONLINE Registration form will be available from October 12, 2022 (9 am) to October 16, 2022 (8 pm).**
- **The process of Registration (ONLINE only) must be completed during this period.**

AGE ELIGIBILITY CRITERIA

Nursery	Born between 1st October 2019 - 30th September 2020
LKG	Born between 1st October 2018 - 30th September 2019
UKG	Born between 1st October 2017 - 30th September 2018

Age Criteria will not be relaxed even for a single day

LIST OF DOCUMENTS REQUIRED FOR REGISTRATION

Original documents along with self-attested photocopy of each must be kept ready in the following order :

- 1. Birth Certificate:** (Issued by Municipal Corporation) with complete and correct name of Child, Father & Mother. **Names should match with those filled in Registration form.** This information will be saved as such in School Profile and same will be carried forward **for e-Punjab Data/CBSE Record.**
- 2. Latest Photo**
 - Passport size Photo of the Child alone.
 - Passport size Photo of the applicant child with parents/parent (in case of single parent) .

3. Residence Proof

- Aadhaar Card/ Voter ID Card.
(# If living in rented accommodation: Bank Pass Book/Recent Utility Bill (Gas Connection/Electricity or Phone) / Registered Rent Deed (at least 6 months prior).
- Print out of **Google map** reflecting distance of the applicant's residence from BCM School, Chandigarh Road [Name of our school and the area of your residence should be clearly visible in the image]

4. **Aadhaar Card Number** of the child (If just applied, mention Enrolment No.)

5. **Qualification Proof** of Father & Mother (Degree/s or Diploma Certificate/ Final Year Mark List)

- In case of Diploma with Degree, attach copy of both Degree and Diploma Certificate **with proof of the duration of the course.**
- In case of single parent, only the qualification of the parent who has the custody of the child to be filled.

6. **Sibling Case:-** Parents whose wards are already studying in the school should submit copy of their ward's result(Previous class) at the time of the verification of documents.

7. **Alumni Proof**, if any (X /XII Certificate issued by CBSE)

8. **Name Change Proof of Father/ Mother** (If the name given in the qualification certificates does not match with that mentioned on D.O.B. Certificate of the child.)

- In case of change in Surname - Registered Marriage Certificate/ Copy of Passport
OR

Any proof having the name of child's Father/mother with new surname along with their Father's / Mother's name shall be provided.

- In case of change in Father's or Mother's **First name/Surname** and **absence of any Relevant Supporting Proof** - Affidavit duly attested by **Executive Magistrate ONLY.**

9. Adoption Deed in case of an adopted child.

10. Relevant Legal Document in case of Single parent.

(Divorce Decree/Legal Separation Document (Duly attested by lawyer)/Death Certificate of spouse.)

